

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees - 02 September 10

Attending: Andy Paul, Chair, Nancy Hibbard, Paul Hunter, Gloria Normile; Carol Brock, Director and Mary Farrell, Children's Librarian; with Polly Freese from the Public.

The Chair called the meeting at 7:10. The minutes of the August meeting were accepted as published. The Treasurer's report (amended), attached hereto and made a part hereof, was reviewed and approved and placed on file for audit. (Disbursement: TBB AVG, Antivirus is a negative.) On motion made and seconded, it was unanimously

VOTED: To accept with gratitude contributions totaling \$100. (Gloria will acknowledge.)

Announcements: The Board has been invited to Waddell & Reed's reception on Sept. 29th. Re Geothermal: Andy received an email from Adrian saying "It's a valve." If the problem is not corrected in the next week or so, Andy will ask the Town Counsel to send a letter about our concerns.

Librarians' Report: Revolving stats, attached hereto and made a part hereof, show a total of 738 patrons circulating 612 books, 98 magazines, 34 audio books and 25 videos. 75 books were purchased. September programs will include the art exhibit on Labor Day from 10-2 and a book discussion on the 17th. Tiffany Calcutt will hold a Spanish class for home-schoolers during regular Library hours. Nubanusit Librarians Coop will hold a meeting here on Sept. 8th. Alan Treadwell has completed his IT project installing two networks (one for public use) and 3 access points and the invoice is in. The KOHA still to be resolved. \$450 +20 on the service contract (does not include the laptop) is still outstanding. The lap-top needs a lock. Carol will ask Alan to attend our October meeting. Mary reported we had received a gift of 50 books from one family. Story Time will resume at the end of September. Toddler's story hour will start later in the fall. After discussion of our computer needs, on motion made and seconded, it was unanimously

VOTED: To purchase one public access computer, cost not to exceed \$900.

Fence/Outdoor Lighting: A Cornus kousa and a Sergeant crab will be planted on Saturday. The fence protecting the drop-off can be installed now, additional fencing after the lighting is resolved. A fund-raising memo which was not authorized by this Board was broadly emailed in the community by some Library friends. (Copy attached and made a part of these minutes.) After some discussion, a majority of the Board agreed to let the fund-raising play out and to address it again in October. It was also agreed that any money raised on Labor Day could be flagged for lighting.

Donations: Some early contributions will be matched to work accomplished and suitably acknowledged. Others gifts will be noted as furnishings are acquired.

Polly and Nancy have begun an inventory of New Hampshire books in the Library's collection. They have volunteered to assist Librarians with checking card catalogue with books shelved. Nancy will update Library policy from her notes. Paula will do the pdf.

Public Comment: Polly expressed concern the afore-noted email had gone out without clearing message with the Trustees. She noted that this broad-based email is a community service and should be carefully used. She suggested that the Board of Selectmen be made aware of our fence and lantern post at a regular Selectmen's meeting. Andy and/or Paula will follow-up.

There was no further business. The meeting was adjourned at 8:35. A true record